

North Dakota Statewide Information Technology Plan 2000 - Agency Plan Summaries

408.0 Public Service Commission

IT Plan Version: B 2

Goals and Objectives

Goal: 1	The agency will have modern, integrated IT tools that are well supported.					
	Objectives	Timeframe	Accomplishments/Status			
	2 Use office information tools that are standardized, integrated, and well supported.	Ongoing				
	3 Analyze business processes. Implement changes and adopt appropriate technologies to improve efficiency and customer service	Ongoing				
	4 Maintain and enhance the local area network and associated systems.	Ongoing				
	5 Investigate the current and potential usage of alternative imaging solutions	03-05				
Goal: 2	The agency will have well-documented procedures for the programs it develops.					
	Objectives	Timeframe	Accomplishments/Status			
	1 Develop well-documented procedures and programs that are consistently applied	Ongoing				
	2 Regularly review and update procedures.	Ongoing				
	3 Provide necessary documentation on deployed applications.	Ongoing				
Goal: 3	Prepare IT Plan.					
	Objectives	Timeframe	Accomplishments/Status			
	1 To meet legislative mandate.	Ongoing	Completed for year ending 1999.			
Goal: 4	The agency will maintain data that is accurate, consistent and easily accessible to the public.					
	Objectives	Timeframe	Accomplishments/Status			
	1 Continue to advocate internet connectivity and promote electronic sharing of information	Ongoing				
	2 Continue development of Commission's web site. Site must have current, accurate and usefull information for the public and regulated industries	Ongoing				
	3 Create infastructure necessary to better allow for public access to Commission's information.	Ongoing				
	4 Define, execute, and regularly test disaster recovery plan for all systems.	Ongoing				
Goal: 5	The agency will use the electronic record as the legal document.					
	Objectives	Timeframe	Accomplishments/Status			
	1 Establish administrative rules regarding electronic records.	01-03				
	2 Develop mechanisms for electronic reporting of legal documents.	Ongoing				

Activity	Priority	Activity Type	Start Date	End Date	99-01	01-03	03-05
1 Maintain System	1	Maintenance/Base	Ongoing				

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Activity Continued...

1	Maintain System	1	Maintenance/Base	Ongoing				
<p>Includes 2 full-time employees, equipment, software, training, ITD technical assistance, ITD port charges, contract services and miscellaneous purchases less than \$750. Included are several systems on a local area network serving 42 full-time employees. Systems provide: Licensing applications for grain elevator, auctioneers, actioneer clerks and roving grain and hay buyers; permitting and regulation of surface coal mining; reclaiming abandoned mine lands; inspecting and approving scales for commerce throughout the state; regulating telephone, gas and electric utilities; and other miscellaneous functions. This system uses file and print servers, electronic mail servers, data base servers, scanning and imaging technologies and other advanced data management equipment. The Commission maintains approximately 50 personal computers, which includes laptop computers for field inspectors and servers for its local area network. On average, the Commission tries to replace or upgrade approximately one-half of its computers each biennium. The Commission employs two full-time information technology professionals including the positions of Data Processing Administrator I and Programmer Analyst II.</p>					IT PLAN ESTIMATED COST	\$484,937	\$518,841	\$570,000
					BASE BUDGET REQUEST		\$488,841	
					OPTIONAL BUDGET REQUEST		\$30,000	
					BUDGET NONAPPROPRIATED		\$0	
Total Agency					IT PLAN ESTIMATED COST	\$484,937	\$518,841	\$570,000
					BASE BUDGET REQUEST		\$488,841	
					OPTIONAL BUDGET REQUEST		\$30,000	
					BUDGET NONAPPROPRIATED		\$0	